

ASSOCIATION OF CONSULTING ENGINEERS OF ZAMBIA MEMBERSHIP COMMITTEE BY-LAWS

1 ELIGIBILITY TO PRACTICE

No membership for both Natural Persons and Legal Entities shall be granted or retained unless they fulfil the following requirements:

- 1.1 Shall not engage in manufacturing or contracting such as would in the opinion of the Council tend to influence the exercise of the independent judgement of a Principal in a Member Firm in relation to the matters in which the Firm provides services (*Clause 12.2(a) of ACEZ Constitution*).
- 1.2 Shall not be a Director or Employee of an agent for any company undertaking engineering insurance work (*Clause 12.2(b) of ACEZ Constitution*).
- 1.3 Shall not be a partner of a person who is ineligible for membership in terms of clause in terms of ACEZ Constitution Clauses 12.2(a), or (b).
- 1.4 Shall be professionally indemnified by a reputable insurer approved by the Council.
- 1.5 Shall obtain signatures of a Proposer and Secunder from Mandated Registered Principals of fully subscribed members who do not hold any interest in the entity applying for membership.
- 1.6 Shall be of such standing and experience as in the opinion of the Council entitles them to practise as a member of consulting engineers and allied professionals.
- 1.7 Shall conduct activities in such a manner that its membership does not detract from the dignity or standing of the ACEZ Constitution.
- 1.8 Shall be in full compliance of Clause 12(3) of the ACEZ Constitution.
- 1.9 Shall demonstrate active membership and independence in the provision of technology based intellectual services. In doing so they should not have access or be privy to Intellectual Property from Client bodies the membership serves.
- 1.10 In the case of an Associate Membership, they shall be actively working in Engineering Consultancy under structured mentorship by a Principal of a Member Firm.

2 APPLICATION OF MEMBERSHIP

- 2.1 Application for membership shall be made in writing and in the format as shall be approved by the Council from time to time. The applicant should ensure that the documents are submitted in the specified ACEZ format for ease of assessment and transparency.
- 2.2 Applicant for 'Member' shall be a person who is suitably qualified with experience and has competencies as Consulting Engineer and has practised for minimum of ten (10)

years and is registered by the Engineering Registration Board of Zambia (*Clause 3 of ACEZ Constitution*). The period of practice in a capacity of Professional Engineer will be determined from the time the applicant was admitted and registered under the **Engineering Registration Board of Zambia** or any other international engineering professional body as recognised by the Council. In the 10 years of engineering experience, the applicant should demonstrate having acquired at least **4 years** of Consulting Engineering Experience.

- 2.3 The ACEZ Council reserves the right to accept or reject membership applications without disclosing reasons. In the event of rejection, the applicant may appeal in writing to the Council through the Secretariat.

3 SUBSCRIPTION

- 3.1 Subscription fees shall be set and determined by the Council with the approval of the General Meeting on a year by year basis.
- 3.2 For new members, their admission is subject to paying Annual Subscription Fees with one (01) calendar month from the time of election. Failure to comply will result in nullification of membership.
- 3.3 For existing members their payment obligation will be as set out in Clause 19 of the ACEZ Constitution.
- 3.4 Should there be a lapse in membership for whatever reason, members will be required to submit fresh applications for re-admission.
- 3.5 Members that have been deregistered for non-payment will be pursued for collection through appropriate means acceptable to the Association.

4 DUTIES OF MEMBERS AND RULES OF CONDUCT

- 4.1 Members obligation to duty and their compliance to rules (code) of Conduct will be governed by the ACEZ Constitution Clauses from 20 to 40 in their entirety.